



COURSE OUTLINE: OPA116 - FIELDWORK PRACT I

Prepared: Joanna MacDougall

Approved: Rebecca Keown - Dean

Course Code: Title	OPA116: FIELDWORK PRACTICUM I
Program Number: Name	3022: OCCUP/PHYSIO/ASSIST
Department:	OTA/PTA ASSISTANT
Academic Year:	2025-2026
Course Description:	This course will prepare the student for success in fieldwork placements which are an essential part of their clinical education in the OTA and PTA program. The student will be encouraged and guided towards the expectations of professionalism and competence as an OTA/PTA. The student will become familiar with different health care facilities as they prepare for their role as a student during clinical fieldwork placements.
Total Credits:	2
Hours/Week:	2
Total Hours:	28
Prerequisites:	There are no pre-requisites for this course.
Corequisites:	There are no co-requisites for this course.
This course is a pre-requisite for:	OPA109, OPA131
Vocational Learning Outcomes (VLO's) addressed in this course:	3022 - OCCUP/PHYSIO/ASSIST
Please refer to program web page for a complete listing of program outcomes where applicable.	VLO 1 Communicate appropriately and effectively, through verbal, nonverbal, written and electronic means, with clients, their significant others, occupational therapists, physiotherapists, and members of the interdisciplinary health care team and others.
	VLO 2 Participate in the effective functioning of interdisciplinary health care teams to optimize client physical and occupational functions.
	VLO 5 Practice in a legal, ethical, and professional manner within the role of a therapist assistant.
	VLO 6 Document client records in a thorough, objective, accurate, and timely manner within the role of the therapist assistant.
	VLO 7 Engage in reflective practice and ongoing professional development activities to maintain and enhance competence.
	EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.
	EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication.
Essential Employability Skills (EES) addressed in this course:	EES 6 Locate, select, organize, and document information using appropriate technology and information systems.
	EES 7 Analyze, evaluate, and apply relevant information from a variety of sources.



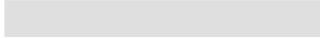
	<p>EES 8 Show respect for the diverse opinions, values, belief systems, and contributions of others.</p> <p>EES 9 Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.</p> <p>EES 10 Manage the use of time and other resources to complete projects.</p> <p>EES 11 Take responsibility for ones own actions, decisions, and consequences.</p>																
Course Evaluation:	<p>Satisfactory/Unsatisfactory & A minimum program GPA of 2.0 or higher where program specific standards exist is required for graduation.</p>																
Other Course Evaluation & Assessment Requirements:	<p>Evaluation will be based on timely and satisfactory completion of the following: Attendance and Participation (Course Outcomes 1,2,4) Learning Activities (Course Outcomes 1-8)</p>																
Books and Required Resources:	<p>OER provided by Professor</p>																
Course Outcomes and Learning Objectives:	<table border="1"> <thead> <tr> <th>Course Outcome 1</th> <th>Learning Objectives for Course Outcome 1</th> </tr> </thead> <tbody> <tr> <td>1. Demonstrate an understanding of the roles and responsibilities of an OTA & PTA student at Sault College.</td> <td>1.1 Discuss the principles of confidentiality and how they apply to the OTA & PTA student during fieldwork visits and placements. 1.2 Discuss the roles and responsibilities of the OTA/PTA (student)</td> </tr> <tr> <th>Course Outcome 2</th> <th>Learning Objectives for Course Outcome 2</th> </tr> <tr> <td>2. Demonstrate an understanding of the roles and responsibilities of the college, the student and the supervisor during fieldwork placements.</td> <td>2.1 Recognize and respect the roles and responsibilities of the college, the student and the fieldwork supervisors with regard to fieldwork placements. 2.2 Explore and discuss the standards for supervision of students and support personnel published by the regulatory bodies of Occupational Therapists and Physiotherapists in Ontario.</td> </tr> <tr> <th>Course Outcome 3</th> <th>Learning Objectives for Course Outcome 3</th> </tr> <tr> <td>3. Develop Reflective Practice as a tool for self evaluation, and to enhance clinical learning experiences.</td> <td>3.1 Explore reflective practices through activities such as debriefing, creating learning contracts, maintaining a log book and maintaining a skills checklist. 3.2 Develop an individualized Professional Portfolio as a strategy to collect and reflect on content and experiences that enhance professional growth and demonstrate competence.</td> </tr> <tr> <th>Course Outcome 4</th> <th>Learning Objectives for Course Outcome 4</th> </tr> <tr> <td>4. Demonstrate time management and organizational skills necessary to be successful</td> <td>4.1 Explore the importance of effective time management and organizational skills. 4.2 Demonstrate personal time management and organizational strategies.</td> </tr> </tbody> </table>	Course Outcome 1	Learning Objectives for Course Outcome 1	1. Demonstrate an understanding of the roles and responsibilities of an OTA & PTA student at Sault College.	1.1 Discuss the principles of confidentiality and how they apply to the OTA & PTA student during fieldwork visits and placements. 1.2 Discuss the roles and responsibilities of the OTA/PTA (student)	Course Outcome 2	Learning Objectives for Course Outcome 2	2. Demonstrate an understanding of the roles and responsibilities of the college, the student and the supervisor during fieldwork placements.	2.1 Recognize and respect the roles and responsibilities of the college, the student and the fieldwork supervisors with regard to fieldwork placements. 2.2 Explore and discuss the standards for supervision of students and support personnel published by the regulatory bodies of Occupational Therapists and Physiotherapists in Ontario.	Course Outcome 3	Learning Objectives for Course Outcome 3	3. Develop Reflective Practice as a tool for self evaluation, and to enhance clinical learning experiences.	3.1 Explore reflective practices through activities such as debriefing, creating learning contracts, maintaining a log book and maintaining a skills checklist. 3.2 Develop an individualized Professional Portfolio as a strategy to collect and reflect on content and experiences that enhance professional growth and demonstrate competence.	Course Outcome 4	Learning Objectives for Course Outcome 4	4. Demonstrate time management and organizational skills necessary to be successful	4.1 Explore the importance of effective time management and organizational skills. 4.2 Demonstrate personal time management and organizational strategies.
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	in fieldwork placements.	4.3 Demonstrate an effective strategy for the collection and organization of the Professional Portfolio.
Course Outcome 5		Learning Objectives for Course Outcome 5
5. Demonstrate an understanding of the purpose of documentation.		5.1 Explore different approaches to documentation of patient care. 5.2 Describe privacy and confidentiality as it relates to the role of the OTA & PTA student.
Course Outcome 6		Learning Objectives for Course Outcome 6
6. Demonstrate knowledge and skills related to the principles of medical asepsis/infection control.		6.1 Describe the underlying principles of medical asepsis/infection control. 6.2 Demonstrate procedures related to maintaining a safe, clean, orderly and accessible work environment. 6.3 Identify the role of the OTA & PTA in maintaining cleanliness in a clinical environment, including proper hand hygiene and proper cleaning and handling techniques to prevent contamination.
Course Outcome 7		Learning Objectives for Course Outcome 7
7. Demonstrate knowledge and skills related to the responsibilities of the OTA & PTA related to safety and risk management.		7.1 Discuss ways to deal with potential safety risks for clients, self and others by using sound judgment and decision making skills. 7.2 Describe and recall Emergency Codes. 7.3 Describe and recall principles related to fire safety. 7.4 Discuss the use of incident reports.
Course Outcome 8		Learning Objectives for Course Outcome 8
8. Demonstrate knowledge and application of effective office management skills.		8.1 Explore and demonstrate organizational skills that manage time and reduce stress in the work environment. 8.2 Develop familiarity with appropriate office management skills including: -reception/clerical duties (answering the telephone, recording messages, booking appointments, filing charts) -use of computers (Word, Excel, Power Point, etc.) and other office equipment (photocopier, fax, etc.) -taking inventory and ordering supplies -maintaining a clean/tidy work environment -participating in workload measurement activities, i.e. stats
Course Outcome 9		Learning Objectives for Course Outcome 9
9. Develop the ability to communicate appropriately and effectively, through verbal, nonverbal, written and electronic means within the role of the OTA & PTA.		9.1 Demonstrate appropriate communication skills required of the student OTA & PTA during fieldwork placements. 9.2 Explore behavior traits and influences as well as individual learning styles and how these influence interpersonal skills and learning. 9.3 Introduce and explore the Learning Contract as a learning tool on fieldwork placements.

Date: August 13, 2025

Addendum: Please refer to the course outline addendum on the Learning Management System for further



 information.